

Minutes of the Regular Meeting, Monday, September 12, 2022

The Vice-Chairman, Commissioner Frank A. Nocerino, called the Meeting to order at 8 P.M. with a salute to the flag led by District Counsel Frank.

PRESENT WERE: Vice-Chairman Frank A. Nocerino, Commissioner Ralph J. Raymond, Commissioner Robert J. Schmidgall, Commissioner James M. Maroldo, Treasurer Kevin P. Frank, Deputy Treasurer Joseph Canova, Attorney Joseph Frank, Chief Frascella, 1st Assistant Chief Licata, and 3rd Assistant Chief Timpano. Excused was Commissioner Abrams, Secretary Paolucci, and 2nd Assistant Chief Ferrante.

September minutes were recorded by Deputy Treasurer Canova and prepared by Secretary Paolucci,

The Vice-Chairman welcomed the new District Superintendent Ed Kraus to the District Staff.

Upon motion made by Commissioner Maroldo and seconded by Commissioner Schmidgall it was:

RESOLVED that the minutes of the Regular meeting held on Monday, August 01, 2022, be accepted as printed and submitted by the secretary.

The motion was voted upon and carried

Upon motion made by Commissioner Raymond and seconded by Commissioner Schmidgall it was:

RESOLVED that the schedule of unpaid bills, claim/check #'s as listed below and prepared by the secretary, Have been audited for the period August 01 , 2022, to September 12, 2022, and the fiscal officer has approved to pay such claims.

BNB Gen Checking – Check #'s 43648 thru 43759

BNB Payroll – Check # 120

BNB Cr# 1 – Check #'s 165 thru 167

BNB Cr# 2 - None

FB Gen Checking – None

Headquarters Bond – Check #'s 48 thru 57

The motion was voted upon and carried.

Commissioner Abrams excused

Commissioner Nocerino Budget meeting for October. Decide whether we are doing letter of intent or petition for 2022 election.

Upon motion made by Commissioner Raymond seconded by Commissioner Maroldo it was:

RESOLVED to have the Budget meeting on Tuesday October 18 at 7 p.m. and a special meeting to follow at the Fire District Building, 960 Hicksville Road, Seaford, NY 11783.

The motion was voted upon and carried.

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Upon motion made by Commissioner Maroldo seconded by Commissioner Raymond it was:

RESOLVED have a letter of intent for candidates for the 2022 Fire District election.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino seconded by Commissioner Schmidgall it was:

RESOLVED to purchase a 12 Tickets at \$200.00 per for the Firefighter Museum Badge of Courage Celebration on October 14, 2022, not to exceed \$2400.00.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and seconded by Commissioner Raymond it was:

RESOLVED to hire two new EMS medics, Gary Paley and Aaron Emmons, subject to civil service clearance.

The motion was voted upon and carried.

Commissioner Raymond advised the Board that going forward to coordinate any District requests or matters through the District Superintendent Ed Kraus. Request for purchase should still be copied to the responsible Commissioner as per the district policy but should be vetted through the District Superintendent. 661 review in Louisiana complete and all changes have been locked in. 665 build specifications have been forwarded to Chiefs office. The chief's office has requested to follow up with the District Superintendent on the status of open items from the annual board letter.

Upon motion made by Commissioner Raymond and seconded by Commissioner Maroldo it was:

RESOLVED to authorize the expenditure of \$13,705.65 for the relocation of the Headquarters phone system from the EOC room to the new rack system located in the closet area, funds to be allocated from the building bond fund.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and seconded by Commissioner Maroldo it was:

RESOLVED to purchase new desk top computer system for use by District Superintendent, from SJC Computer under the New York State contract bid not to exceed \$3,000.00.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and seconded by Commissioner Schmidgall it was:

RESOLVED to hold a special meeting on Sunday September 25, 2022, to discuss proposed budget.

The motion was voted upon and carried.

Upon motion made by Commissioner Raymond and seconded by Commissioner Maroldo it was:

RESOLVED to replace old OKI printers in the Company 1, 2, 3, offices Commissioners office and Secretary Treasurers office with new printers not to exceed \$4,000.00.

The motion was voted upon and carried. (District Superintendent to work with responsible groups on specific printer requirements).

Upon motion made by Commissioner Nocerino and seconded by Commissioner Maroldo it was:

RESOLVED to authorize the expenditure of \$6,286.00 to SJC Computing for the update of software on the district computer servers to support current cyber standards.

The motion was voted upon and carried.

Commissioner Schmidgall construction update, waiting on delivery of bay doors, currently on back order. Working with Fire Marshal on old crawl space access.

Commissioner Maroldo met with Joseph Giordano from Long Island Technology for fire preplan services for the fire district at a rate of \$85.00 per hour.

Upon motion made by Commissioner Maroldo and seconded by Commissioner Raymond it was:

RESOLVED to retain the serves of Long Island Technology for fire preplan services for the fire district at a rate of \$85.00 per hour.

The motion was voted upon and carried. (A copy of the agreement is attached to these minutes).

Superintendent Kraus stated that he is working on the following projects, Knox Box setup. New Chiefs car specification for 2023 Tahoe with anticipated VIN date in September and approximate delivery date of December. New 15 passenger 2023 Van delivery. Received two quotes on renovation of EMS room in the district building, in review before presenting to the Board. Order new shirts for District employees.

Chiefs Letter

Upon motion made by Commissioner Raymond and seconded by Commissioner Maroldo it was:

RESOLVED that the following items pertaining to the operation of the North Massapequa Fire Department have been acted upon.

1. Approve the District Medic on September 25th for the Broadway Community Feast.
2. Approve the Class "B" request for new members, pending the Chiefs office providing guidelines, standards and operating policy that will be implemented and managed for training and requirement of new Class "B" applicants.

All other items have been noted.

The motion was voted upon and carried. (The Chiefs letter is attached to these minutes).

Treasurer Frank Per the attached document included in this month's Bill Schedule, all North Massapequa Fire District bank accounts have been reconciled for the month of July 2022 and there are no differences identified. Annual external audit engagement RFP is due, and notice needed to be posted. Internal auditor notice received on 2023 engagement rate change from \$1,575.00 per month to \$1,695.00 per month. District Superintendent enrolled in district benefits program.

Question by Commissioner Maroldo about late fees on several vendor invoices.

The District Superintendent and Treasurer are to review and report back at the next Board meeting.

Deputy Treasurer Canova Payroll Processing – all activities are up to date. No recurrent issues to report. New District Manager Ed Kraus added to payroll system. Continue tacking of personnel time accruals and usage. No issues to report. Time clock - continue to monitor. Tacking NYS grant application (executed by Commissioner Nocerino) in support of open training equipment grant. Submitted final insurance certificate to NYS required for grant payment. Following up with NYS on payment release. Continuing to research building grants. All prior grant opportunities (American recovery act and FD funding program) found to be closed in Q1-2022. Continuing further research. Completed review of all vendor payments. All vouchers found in order.

District Attorney Frank Today was the last day that the district would be allowed to hold remote / virtual meetings. Such meeting was authorized under the NY governors prior COVID-19 state of Emergency proclamation. They have not expired. Notice on DMV violation of old district vehicle plates was responded to. District provided proof to prior surrender to the old plates to DMV. Waiting on court response. All other matters are up to date.

Upon motion made by Commissioner Maroldo and seconded by Commissioner Schmidgall it was:

RESOLVED to go into executive session to discuss employment at 9:22pm.

The motion was voted upon and carried.

Meeting reconvened at 9:45 pm.

No action was taken during Executive session.

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There being no further business to come before the Board a motion was made by Commissioner Nocerino and seconded by Commissioner Raymond, it was:

RESOLVED that the meeting be adjourned at 9:47 pm.

The motion was voted upon and carried.

EXCUSED
Chairman Abrams

Vice-Chairman Nocerino

Commissioner Raymond

Commissioner Schmidgall

Commissioner Maroldo