

Minutes of the Regular Meeting, Monday, October 2, 2023

The Chairman, Commissioner Nocerino, called the Meeting to order at 8:10 P.M with a salute to the flag led by District Secretary.

PRESENT WERE: Chairman Frank A. Nocerino, Vice-Chairman Ralph J. Raymond, Commissioner Robert J. Schmidgall, Commissioner James M. Maroldo, Commissioner Sean K. Abrams, Secretary Nicholas T. Paolucci, Treasurer Kevin P. Frank, Superintendent Kraus, Attorney Joseph Frank, Chief Frascella, 1st Assistant Chief Licata, and 2nd Assistant Chief Ferrante. Excused was 3rd Assistant Chief Timpano.

Upon motion made by Commissioner Raymond and seconded by Commissioner Abrams it was:

RESOLVED that the minutes of the Regular meeting held on Tuesday, September 5, 2023, be accepted as printed and submitted by the secretary.

The motion was voted upon and carried.

Upon motion made by Commissioner Abrams and seconded by Commissioner Maroldo it was:

RESOLVED that the schedule of unpaid bills, claim/check #'s as listed below and prepared by the secretary, Have been audited for the period September 6, 2023, to October 2, 2023, and the fiscal officer has approved to pay such claims.

BNB Gen Checking - Check #'s 44677 thru 44747
BNB Payroll - Check # 137
BNB Cr# 1 – Check # none
BNB Cr# 2 – Check # none
FB Gen Checking – Check #'s 48 thru 49
Headquarters Bond – Check # none

The motion was voted upon and carried.

Commissioner Nocerino will have a draft of the District Newsletter this week for review.

Upon motion made by Commissioner Abrams and seconded by Commissioner Raymond it was:

RESOLVED to accept the EMS contract between the District and Department for Ambulance cost Recovery program.

The motion was voted upon and carried. (A discussion took place about the program itself, and the Chief would like to review the contract before he signs it).

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Upon motion made by Commissioner Abrams and Seconded by Commissioner Maroldo it was:

RESOLVED to have the Budget meeting on Tuesday October 17, at 7 p.m. and a special meeting to follow at the Fire District Building, 960 Hicksville Road, Seaford, NY 11783.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and Seconded by Commissioner Raymond it was:

RESOLVED that the Board of Fire Commissioners appoint a Board of Elections for the 2023 Annual Fire District Election and that they be compensated in the amount of \$50.00 for their services in preparing the registration records and \$75.00 for their attendance at the annual election.

Nicholas Paolucci	Chairperson
Denise Licata	Ballot Clerk
Kevin Frank	Election Inspector
Christopher Martin	Election Inspector
Sallyann Saviano	Ballot Clerk

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and Seconded by Commissioner Raymond it was:

RESOLVED that the Board of Fire Commissioners designate the 29th day of November 2023 as the date of the meeting for the Board of Elections to prepare the registration rolls for the Annual Election of the North Massapequa Fire District and that such meeting take place at the Fire District Office between the hours of 7:00 p.m. and 8:00 p.m.

The motion was voted upon and carried.

Upon motion made by Commissioner Raymond and Seconded by Commissioner Abrams it was:

RESOLVED that the Candidates for District Office shall file their names in Letter of Intent form with the Secretary of the North Massapequa Fire District at the Fire District Office located at 960 Hicksville Road, Seaford, NY 11783 no later than twenty (20) days before the date of such election, November 22, 2023. Candidates shall submit their names in Letter form nominating them for the office.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and Seconded by Commissioner Abrams it was:

RESOLVED not to exceed \$1,500.00 to purchase election supplies if needed.

The motion was voted upon and carried.

Commissioner Raymond spoke of the new E-665. Stated they had a meeting with Ferrara about the new L-661 and they are still digesting the outcome. Have a meeting scheduled for the IT work that needs to be done in EOC room.

Upon motion made by Commissioner Raymond and seconded by Commissioner Nocerino it was:

RESOLVED to purchase new video equipment for wall in the EOC room, not to exceed \$25,000.00 and purchased off the NYS contract # PT68717 & PT68806 and to come out of the Insurance fund.

The motion was voted upon and carried.

Upon motion made by Commissioner Raymond and seconded by Commissioner Nocerino it was:

RESOLVED to purchase new sound system for Headquarters truck room, not to exceed \$12,000.00 and purchased off the NYS contract # PT68717 & PT68806 and to come out of the Insurance fund.

The motion was voted upon and carried.

Upon motion made by Commissioner Raymond and second by Commissioner Nocerino it was:

WHEREAS, the NORTH MASSAPEQUA FIRE DISTRICT has by appropriate resolution established a certain capital reserve fund designated as the Capital Reserve Fund, established pursuant to Section 6(g) of the General Municipal Law, in an account for deposit of said Capital Reserve Fund entitled, "The North Massapequa Fire District, Section 6(g) General Municipal Firematic Equipment Fund" in local banks; and

WHEREAS the purchase of Fire Hose and associated equipment is deemed necessary to meet the emergency services needs of the residents of the NORTH MASSAPEQUA FIRE DISTRICT; and

WHEREAS the maximum cost to obtain such Fire Hose and associated equipment (labor, materials, and delivery), including incidental expenses, advertising, and attorney's fees is estimated to be twenty-five thousand (\$25,000.00) dollars.

IT IS RESOLVED that pursuant to the laws and regulations Applicable expenses, and in particular to Section 6(g) of the General Municipal Law, that the purchase of such Fire Hose and associated equipment be completed and that the cost and expenses for such purchase, advertising, incidental expenses, and attorney's fees shall be expended from the Firematic Equipment Capital Reserve Fund upon authorization of the Board of Fire Commissioners, at the maximum estimated cost of twenty-five thousand (\$25,000.00) dollars; and

BE IT FURTHER RESOLVED that this resolution is subject to a permissive referendum as provided for in Section 6(g) of the General Municipal Law.

The motion was voted upon and carried.

Upon motion made by Commissioner Nocerino and seconded by Commissioner Raymond it was:

RESOLVED to allow District Superintendent Kraus to attend IAFC Leadership Symposium in November.

The motion was voted upon and carried.

Commissioner Schmidgall all matters are up to date.

Commissioner Maroldo no report

Commissioner Abrams roof on the district building needs to be repaired.

Upon motion made by Commissioner Abrams and seconded by Commissioner Schmidgall it was:

RESOLVED to have Long Island Roofing and Repairs Service Corp. do the repairs to the district building roof at a cost not to exceed \$5,000.00.

The motion was voted upon and carried. (a copy of two quote is attached)

District Superintendent Kraus Headquarters Open House went very well. Thank you to everyone who helped make it a success. E-665 outfitting moving along. Fuel ring installed. Nederman system installed. Sig5/bay door system installed. Brought to Sagamore/MMC today for mobile radio, various chargers, hand lights, Knox system, 12V installations. Quote for replacement hose submitted to Commissioners Nocerino and Raymond. New Tahoe (6603) in at Denooyer Chevy in Albany. Being delivered later this week/early next week. They are still trying to get a white van transferred to them and they will deliver that as soon as they are able to transfer one to the dealership. The District Office has constant leaks from HVAC ductwork on the roof. Procured two bids to repair properly which have been submitted to Commissioners Schmidgall and Abrams. Recommend going with Long Island Roofing (lower of the bids and same company that replaced Maintenance Shop roof earlier this year) for the cost of \$4680.00. Fire Prevention material requests approved by Commissioners Schmidgall and Maroldo have all been ordered. Much of the requested materials have been delivered and are in the Chiefs Office. As soon as the outstanding (custom) items come in they will be given to the Chiefs. WestEnd continuing to work on the draft/proof of the first District Newsletter. The anticipated draft should be ready later this week as per WestEnd. All small vehicle PMs completed over the last two weeks by Mechanic Cerullo. Working with SJC/Holborn on several IT projects including HQ bay door open/close from dispatch, EOC room, HQ training monitor. All plant heating equipment has been tested and cleaned for the season. A few small repairs are necessary. Sta.#2 equipment will need to be replaced soon as it is starting to get to the point of being obsolete/unrepairable. Requesting to attend the IAFC Leadership Symposium in November. North Bellmore FD will pay for all costs, just requesting NMFD BoFC to allow me to work remotely from that conference Wed. 11/8 through Fri. 11/10. The override key for all Town of Oyster Bay fueling pumps is now located in 660 Dispatch lockbox.

Chiefs Letter

1. Voting on all resignations was put on hold until all member equipment is returned.
2. Fire Prevention supplies in the process of being purchased.
3. Part of alerting procedure was discussed, Chief asked to break it down more into zones.
4. Adding frequencies for portables will be done when vendor catches up to it.
5. The Nassau County radio MOU is still being researched by the Board.

All other items have been noted. (The Chiefs letter is attached to these minutes).

Treasurer Frank Per the attached document included in this month's Bill Schedule, all North Massapequa Fire District bank accounts have been reconciled for the month of August 2023 and there are no differences identified. HQ additional expenses are being paid out of the NMFD CR# 2 Building project (802.044) and has a remaining balance of \$589,182.79. An account is being created by Flushing Bank for the EMS Recovery. 2023 Tax Cap was submitted online to the State Comptroller's office. We received an email that the North Massapequa Fire District submission was selected for review. We have received confirmation that they have completed a review and the district calculations appear to be correct. The district should receive an official notice from Albany to that effect. I will not be available for the District Budget meeting on Tuesday, 10/17/23, but will have the book available for the meeting.

Deputy Treasurer Reconciliations of monthly statements are conducted upon request. Pending re-access to TD Treasury online. Pending TD Bank. **Grants Administrator: Requests Pending:** 1. DR 4480 FEMA COVID-19 Federal Declaration questionnaire; email by Dorothy Koehnlein forwarded to BOFC Chairpersons on 9/26/23, guidance is required as you filed a CAT Z Application during COVID with FEMA and were advised to track and document dates/hours/tasks performed to formulate and finalize the CAT B Project. Please provide answers to the below; due by 10/31/23. Are there any projects to create for costs between July 2, 2022, to May 11, 2023 – Federal Share 90% YES or NO b) Are there any projects to create for Demobilization, disposition and disposal of equipment for that work performed between May 11, 2023 to August 9, 2023 YES or NO c) Will N. Massapequa Fire District be claiming CAT Z Management Cost, administrative costs (capped at 5% of CAT B obligated costs) to compile documents for previously obligated projects. YES or NO If declining, please advise; A Declining CAT Z form for the reason will need to be submitted. 2. A request via email was sent to Chairpersons for a priority equipment list to identify grant opportunities that I may research through FEMA, SAFER, local governments, and private foundations. This will allow for guidance to seek out what is available. Response needed. 3. FEMA Grants portal Primary Point of Contact Change form needs a signature and submission. Sent on via email 9/27/23. 4. Requested, Business Cards, Shirt, Name Plate, Desk over the last 5 months.... Status please. **Requests:** 1. A final copy of the NMFD detailed budget for 2024; this will allow for the inclusion of future grant proposals. 2. Further information that may be provided to me on the (2) SAM Grants that are outstanding, #24318 250K awarded by Senator Kevin Thomas; #TBD 150K awarded by Assembly John Mikulin. Letters have been distributed to the NYS Mayor and to the offices of these legislators, I have not received feedback. My inquiry is if any member of the Board has made further progress. **Tasks Completed:** 1. SAM Renewal submission waiting for validation; this can take up to 2 weeks, deadline met 2. Completed FEMA One-Hour Standard Overview on Grants processing. 3. Completed a total of 3 series of grants training provided by the Association of Fire Districts State of New York; "Being in It to Win It" 4. Created an account on DHSES and checked for grant programs.

District Attorney Frank New York State Comptroller auditing local governments and targeting the Sexual Harassment policies. They have not done any Fire Districts yet.

There being no further business to come before the Board a motion was made by Commissioner Maroldo and seconded by Commissioner Abrams, it was:

RESOLVED that the meeting be adjourned at 10 pm.

The motion was voted upon and carried.

Chairman Nocerino

Vice-Chairman Raymond

Commissioner Schmidgall

Commissioner Maroldo

Commissioner Abrams